

Place Patient Label Here

This authorization, for use or release of medical information, is requested from you in order to comply with the requirements of California Civil Code Section 56, et seq.

1. Regarding Patient

Legal Name (First, Last)	Preferred Name
USC ID #	Date of Birth (MM/DD/YY)
E-mail Address	Telephone: Cell <input type="checkbox"/> Home <input type="checkbox"/>

2. Records Released From

Name <i>Engemann Student Health Center (ESHC), Health Information Management Department (HIM)</i>		
Street Address <i>1031 West 34th Street, Suite LL106</i>		
City <i>Los Angeles</i>	State <i>California</i>	Zip Code <i>90089-3261</i>
Telephone Number <i>(213) 740-0206</i>		FAX Number <i>(213) 740-4961</i>

3. Professor's Name

Visit Date:
(MM/DD/YY)

1. _____	5. _____
2. _____	6. _____
3. _____	7. _____
4. _____	8. _____

This authorization allows the release of my medical information and specifically permits my clinician to have a limited discussion with the faculty member(s) I have listed above. A photocopy of this consent shall be valid as the original.

Signature of Patient: _____ Today's Date: (MM/DD/YY) _____

If signed by other than patient, please state relationship: _____

Witness: _____ Today's Date: (MM/DD/YY) _____ ID

MEDICAL EXCUSE POLICY

It is the policy of the USC Engemann Student Health Center (ESHC) not to provide routine written medical excuses for missed classes and examinations. The policy, recommended by the staff of the health center, and approved by the Student Health Advisory Committee, the Vice President for Student Affairs and the Provost, is similar to others adopted at many other colleges and universities.

In prior years, the Engemann Student Health Center received thousands of requests from students to provide documentation of medical visits as well as hundreds of appointments made for the sole reason of obtaining a medical excuse from class. These requests and visits have increased the wait of other students with urgent medical care needs.

The staff at the Engemann Student Health Center feels that it is often difficult to make an assessment regarding the appropriateness of giving an excuse. In addition, we have hundreds of requests for medical excuses made by students who may have been legitimately ill, but who did not visit a clinician at our health center while ill. It is extremely difficult and often impossible to assess the seriousness of a condition after an illness, in the absence of signs and symptoms.

POLICY: MEDICAL EXCUSES FOR MISSED CLASSES/EXAMINATIONS

1. Written recommendations regarding the legitimacy of injury or illness-related absence from class or examinations are not issued by the Engemann Student Health Center.
2. Appointments will not be provided solely for the issuance of a “*class excuse*”.
3. Class excuse notes will not be provided by the Engemann Student Health Center.
4. The Engemann Student Health Center will not provide authentication of outside physician certificates.
5. Instructors may, with a student’s written consent, contact the student’s clinician for consultation regarding the absence.

An important part of our academic mission is to teach appropriate utilization of health care resources and instill trust between students and faculty. The practice of providing medical excuses does little to foster either of these educational goals. The staff at the Engemann Student Health Center is always available to discuss issues with faculty, after appropriate consent of the student has been received.

We look forward to supporting our students in maintaining and improving their health so that they can successfully complete another academic year. If there is ever any way that we can assist you in this mission, please do not hesitate to contact us.